

S&T Connect & Instructors

Brittany Parnell, Academic Advisor – Academic Enrichment & Achievement

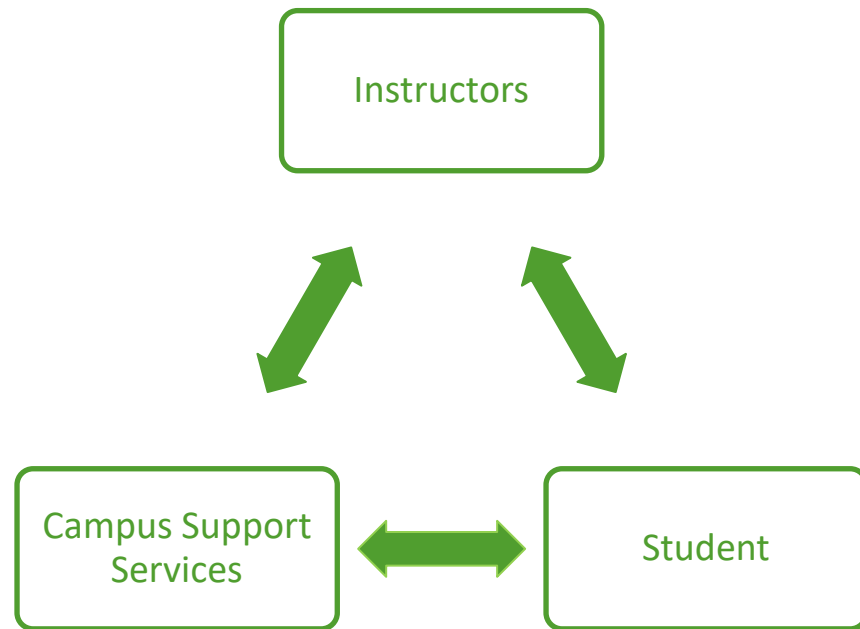


Overview

- > Purpose of S&T Connect
- > Instructors Tools
- > Enrollment Verification Survey

Purpose of S&T Connect

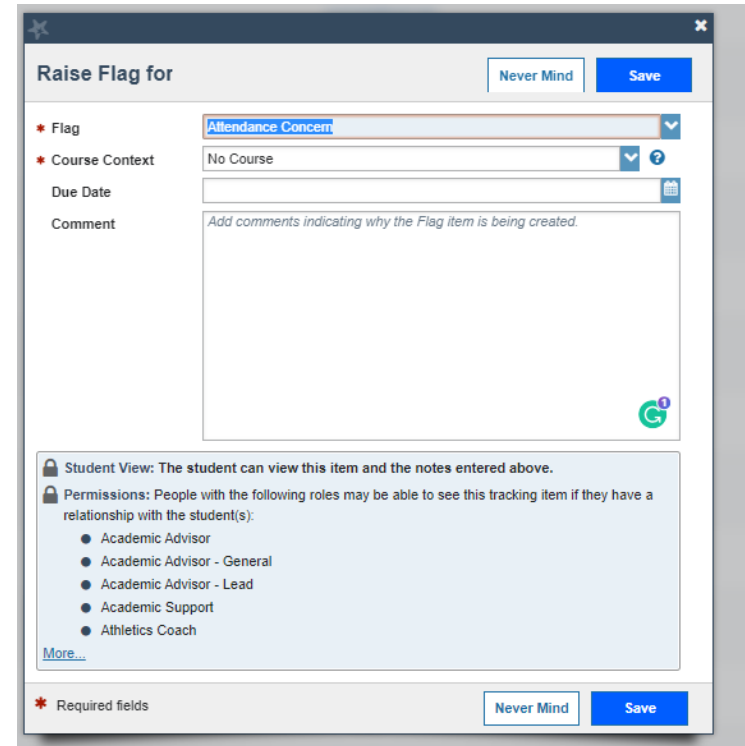
S&T Connect provides an **integrated connection** between instructors, students, and campus support services.



Instructors Tools

Flag

- > Allows instructors to raise concerns about a student.
 - Behavioral
 - Attendance Concerns
 - Grades/Assignments
 - Poor Class Performance
 - Other
- > Students receive notice of flag except for (Behavioral).



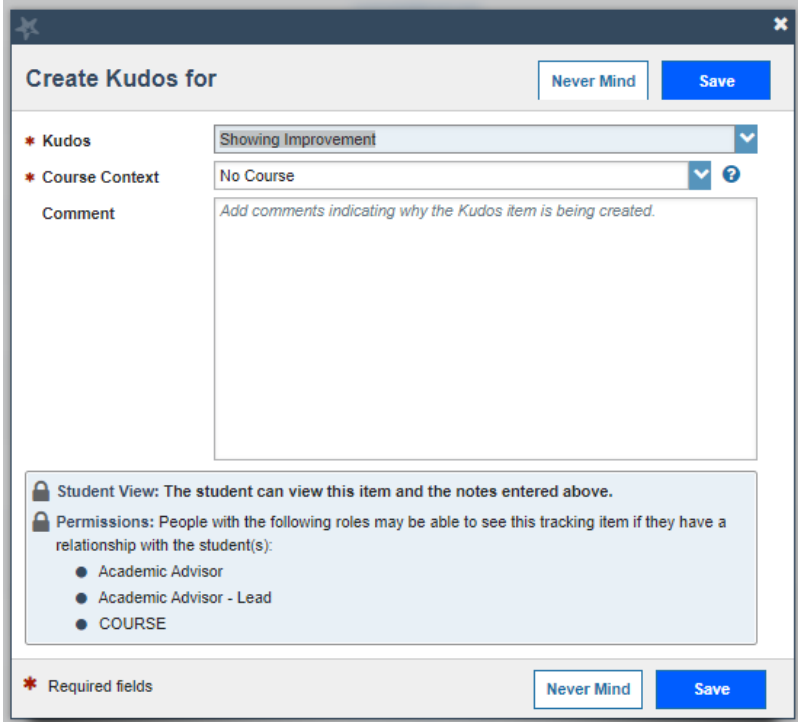
The screenshot shows a 'Raise Flag for' form with the following fields and options:

- Flag:** A dropdown menu with 'Attendance Concern' selected.
- Course Context:** A dropdown menu with 'No Course' selected.
- Due Date:** A date picker field.
- Comment:** A text area with the placeholder text 'Add comments indicating why the Flag item is being created.'
- Buttons:** 'Never Mind' and 'Save' buttons are located at the top right and bottom right of the form.
- Permissions:** A section titled 'Permissions: People with the following roles may be able to see this tracking item if they have a relationship with the student(s):' lists the following roles:
 - Academic Advisor
 - Academic Advisor - General
 - Academic Advisor - Lead
 - Academic Support
 - Athletics Coach
- Required fields:** A red asterisk icon and the text 'Required fields' are located at the bottom left.

Flag	Response
Attendance Concern	Student receives notification from instructor
Attendance Warning	Student and Academic Advisor receive email
Behavioral Concern	Student Support & Community Standards Receive Notification and outreach to student (Student does not get notified)
General Concern-Student	Student receives notification from instructor
In Danger of Failing	Student & Academic Advisor Receive Notification. Advisor typically follow up.
Low Quiz/Test Score	Student receives notification from instructor
Missed Assignment	Student receives notification from instructor
Poor Class Performance	Student receives notification from instructor

Kudos

- > Allows students to receive positive feedback for improvements.
 - Outstanding Academic Performance
 - Keep up the Good Work
 - Showing Improvement
 - Recommend to become an academic tutor



The screenshot shows a web form titled "Create Kudos for". At the top right are two buttons: "Never Mind" and "Save". The form contains the following fields:

- * Kudos:** A dropdown menu with "Showing Improvement" selected.
- * Course Context:** A dropdown menu with "No Course" selected, accompanied by a question mark icon.
- Comment:** A large text area with the placeholder text "Add comments indicating why the Kudos item is being created."

Below the form fields is a section with a lock icon and the text "Student View: The student can view this item and the notes entered above." Below that is a section with a lock icon and the text "Permissions: People with the following roles may be able to see this tracking item if they have a relationship with the student(s):". This section lists three roles with radio buttons:

- Academic Advisor
- Academic Advisor - Lead
- COURSE

At the bottom of the form, there is a red asterisk icon followed by the text "Required fields". To the right of this text are two buttons: "Never Mind" and "Save".

Notes

The screenshot shows a 'Create Note' form with the following fields and options:

- Note Type:** A dropdown menu set to 'General Shared Note'.
- Date:** A date field set to '09-16-2022'.
- Subject:** An empty text input field.
- Note:** A large text area for the note content.
- Send copy of note to yourself:** An unchecked checkbox.
- Send copy of note to student:** An unchecked checkbox.
- 4 recipients selected:** A label indicating the number of recipients.
- Note Sharing:** Radio buttons for 'Shared' (selected) and 'Private'.
- FERPA Notice:** A warning message: 'This note is not disclosable under FERPA'.
- Note Permissions:** A section titled 'Note Permissions: People with the following roles may be able to see this note if they have a relationship with the student(s):' containing a list of roles:
 - Academic Advisor
 - Academic Advisor - General
 - Academic Advisor - Lead
 - Academic Support
 - Department Coordinator
- More...:** A link to expand the permissions list.
- Required fields:** A label at the bottom left.
- Buttons:** 'Never Mind' and 'Submit' buttons at the top right and bottom right.

- > Allows for communication between instructor and academic advisor.
- > Creates documentation for conversations with students concerning courses or advisement.

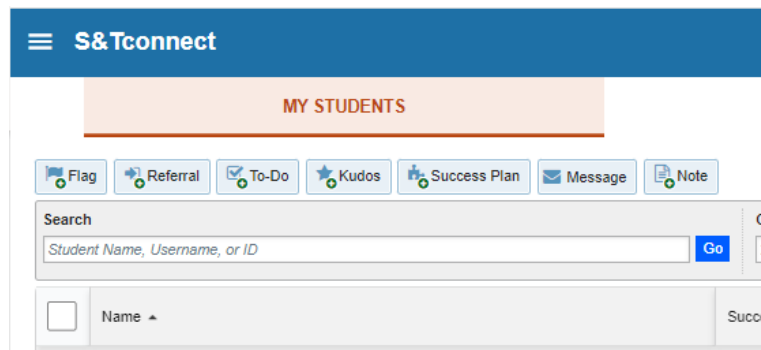
Other Items

> Referrals

- Connects students with service providers (e.g., tutoring)

> Message

- Allows instructors to email students or entire course.



Progress Surveys: Enrollment Verification

Progress Survey



Used for course verification survey by the Registrar's Office and Academic Achievement & Enrichment



Ask instructors to verify certain information for students within their course by raising a flag.



Flag triggers intervention from campus service provider

Progress Survey

≡ S&Tconnect

🔍 Search for Students

MY STUDENTS

TRACKING

ATTENDANCE




PROGRESS SURVEYS (1)

MISC HONORS: HONORS SEMINAR (RSD 201) FS2022 (2022FS-MISC-HONORS-201-1): FA 2022 Week 5 Student Alert Survey

DUE September 21, 2022 at 12:00 AM

Please complete the Week 5 Student Alert Survey. This survey is intended to give you an opportunity to report on students and their current situation (if any) within the courses you are teaching. We want to keep track of our students well-being as well as their academics this semester. Due to that, there are several flags to choose from on this particular survey. If you have nothing to report on your survey, please click the submit button at the bottom so that we are notified that you viewed the survey.

🔍 Search | ⓘ

Name		Week 5 Student Alert Survey - Student has a grade of 'C' or lower in the course.
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Enrollment Verification Survey

- *Purpose:* To verify students' enrollment in courses per Department of Education regulations.
- *Process:* **Mark students who have not attended or stopped attending class.** Students are notified and the Registrar's Office will remove them from the course within 2 business days.

Regular 16-week Session

Open survey: September 5

Reminder: September 12

Survey closes: September 16

First 8-week Session

Open survey: September 1

Survey closes: September 5

Second 8-week Session

Open survey: October 27

Survey closes: October 31



Week-5 Academic Alert Survey

- *Purpose:* To identify students who are struggling academically and connect them with appropriate campus support services.
- *Time Frame:* Wednesday, September 17 to Sunday, September 28.
- *Process:* **Mark students who have a 'D' or lower in the course, accompanied by concerns regarding their potential to improve.** Students are notified of the flag, academic advisors will follow up, and other student support services will connect as well.

S&T Connect

- > For additional trainings or 1-1 consultations

Contact:

Kristin Salas, Senior Director of Academic Advising at
573.341.4292

ksalas@mst.edu